Minutes of Meeting of:
PARENTS AND FRIENDS MOTHERS COMMITTEE FOR:
ST MICHAEL’S CATHOLIC PRIMARY SCHOOL, SPRINGBANK
Meeting Held:
Wednesday 18th February 2015 @ 2.30pm
Venue: St Michael’s School, Staff Kitchen

PRESENT:
Julie Toohey, Anita Maher, Rhiannon Denman, Cathy Hanrahan, Wally Loriente, Lisa McKenzie, Michael Kennedy

APOLOGIES:

MEETING OPENED: 2.45pm

ACCEPTANCE OF MINUTES OF PREVIOUS MEETING (DATE), READ AND MOVED:
Motioned by: no previous minutes to be passed

CORRESPONDENCE RECEIVED: Nil

ITEMS DISCUSSED/BUSINESS ARISING:

- **Clarification of P&F Levy, Fundraising Activities/expectations, Community assistance & voluntary contribution & support to school grounds, maintenance items:** Michael explained in details the purpose of the FR levy and how the local contribution in terms of budgeted amounts works. The FL levy is applied for example at St Patrick’s in Gordon, and the P&F committee there also run two major functions during the year to further support this. St Michaels in the past were going along OK in terms of local contribution without the need for additional support, however approximately 2-3 years ago the level to which the committee could contributed was lessening and in particular one fundraising item being lost, due to lack of available volunteers. The P&F levy does not compensate for families on the general rostering system for maintaining school grounds and gardens. Was set up as a compulsory fee from the year 2013 as there was indication from some that they would prefer to pay the levy than work on the P&F fundraising rosters for the recreation reserve cleaning etc. At this time it is felt that with the levy and amounts raised from the Moorabool Toilets that this is reasonable sufficient to support the school at this time. The P&F levy also alleviates the need to run things such as raffles and drives, as in a school of our size, families tend to buy all their own raffle tickets back for example.

- **Fundraising proposal event—Suggested by Wally Loriente** A market day/car boot sale, where we hire out spots on the grounds for people to set up their own stall and charge say $10-$15 per stall. The P&F could raise further additional funds on the day by running a sausage sizzle and charging a gold coin donation for gate entry for prospective buyers to the market stalls. Could involve the kids in preparations by getting them to prepare cutting pots of perhaps the rosemary out of the sensory garden. Wally needs to investigate things like public liability, food handling etc and this could perhaps be reported on at the next meeting. After which time plans could be put in place and delegated to families to arrange things like community advertising on free radio, flyers etc. A proposed date is currently set for **Sunday 3rd May.** If the day showed success, it could be possible something that could be held say twice a year, but this would be indicative of all families assisting and supporting the organization of such an event

- **School publicity for future enrolments:** New kinder teacher at Wallace. Word of mouth.

- **Other fundraising ideas:** Trash and Treasure BBQ, Bunnings or Masters BBQ

- **Meetings:** It was agreed that there was not enough P&F meetings held last year and this impacted on a lack of input. The aim for 2015 is for perhaps once a month, in particular preceding organization of the above mentioned event. Meetings could then be reduced later in the year and be scheduled on an as needs basis.

PRINCIPALS REPORT: NA at this time (usually done at School Advisory Council meetings, of which there are occasions where both the SAC and P&F committees come together)

TREASURERS REPORT: Anita Maher—NA at this time

MEETING CLOSED: 3.25pm

NEXT MEETING: Wednesday 4th March TBA (SMS was sent to families via the schools administration system on Thursday 19th Feb for reply as to availability and suitable times)